

## Privacy Collection Statement – General Enquiries

### Collection Notice Statement - General Enquiries

UniLodge Australia Pty Ltd (ACN 078 921 169), Essence Communities (ACN 639 534 740) and their related bodies corporate (**UniLodge**) are committed to protecting the privacy of individuals and their personal information (as defined in the *Privacy Act 1988* (Cth) (**Australian Privacy Act**) or the New Zealand Privacy Act 1993 (**NZ Privacy Act**), together the **Privacy Law**, in respect of individuals within Australia or New Zealand, as the case may be) or personal data (as defined in the *General Data Protection Regulation* (**GDPR**) in respect of individuals in the EU).

Please read this carefully as it will have important consequences for you in relation to the collection, use and disclosure of your personal information or personal data provided to UniLodge.

You understand that:

1. UniLodge is the party who is collecting your personal information or personal data. You can contact us by email at [info@Unilodge.com.au](mailto:info@Unilodge.com.au), or alternatively you can write to us at GPO Box 2481, Brisbane, Qld, 4001 Australia.
2. UniLodge will collect your personal information or personal data directly from you (including any unsolicited information or data you may provide in the body of your enquiry). In certain circumstances, UniLodge may be required to collect personal information or personal data from third parties, depending on the nature of your enquiry.
3. UniLodge collects your personal information or personal data for the primary purpose of processing and recording any enquiry you submit to us through our website, contact you and provide you with information in relation to your enquiry. You agree to your personal information or personal data being collected and used for, and in connection with, these purposes and any other purpose described in our Privacy Policy.
4. If we do not collect this personal information or personal data in connection with the purposes in paragraph 3, then we may be unable to process your enquiry, or supply you with information in relation to your enquiry.
5. We may disclose your personal information or personal data to our personnel and any related entities, third party service providers or other organisations set out in our Privacy Policy, for the purposes described in paragraph 3.
6. It is possible that some of the information collected may be disclosed to UniLodge's related bodies corporate or service providers outside of Australia or New Zealand, as the case may be. You consent to your information being disclosed to a destination outside Australia or New Zealand (whichever applies) for this purpose, and you understand and acknowledge that either the Australian Privacy Principle 8.1 or the NZ Privacy Act will not apply to such disclosures of your personal information or personal data outside of the relevant jurisdiction.
7. UniLodge's Privacy Policy sets out how you can access and correct any of your personal information or personal data collected under this statement as well as to how you can make a complaint if UniLodge has breached the Privacy Law in the handling of your personal information or personal data. UniLodge's Privacy Policy is available at <https://www.unilodge.com.au/privacy-policy> or you can request a copy from UniLodge at the contact details in item 1 above.

#### GDPR obligations

If you are a resident of the European Union and we collect personal data from you, the following additional information applies to you:

8. UniLodge is a "data controller" (as that term is defined in the GDPR), and is responsible for processing your personal data in the furtherance of the prospective or ongoing consumer relationship between you and UniLodge, namely the provision of UniLodge's goods and services to you.
9. We will store your personal data collected in accordance with this statement until the expiry of 12 months from UniLodge's last interaction with you in respect of your enquiry.; and
10. We may transfer your personal data to our related entities in Australia or New Zealand (as the case may be), and this transfer is protected by contractual obligations between UniLodge and each of these entities safeguarding the security of your personal data.
11. Under the GDPR, you are entitled to:
  - (a) (**access**) request access to your personal data held by UniLodge;
  - (b) (**rectification**) request to update or rectify any of the personal data that we hold about you by contacting us at the details specified above and request personal data updates;

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- (c) (**erasure**) request that we erase your personal data that we hold, where that data is no longer required for the purpose for which it was collected;
  - (d) (**restriction on processing**) obtain from UniLodge a restriction on processing of your personal data where:
    - (1) the accuracy of the personal data is contested;
    - (2) the processing by UniLodge of the personal data is unlawful (and you oppose erasure but request restriction of use);
    - (3) UniLodge no longer needs your personal data; or
    - (4) you have objected to processing pursuant to your right to object under Article 21(1) of the GDPR;
  - (e) (**data portability**) request that UniLodge:
    - (1) provides you with a copy of the personal data that UniLodge holds about you in a portable and machine readable form; or
    - (2) share your personal data with a nominated third party.
12. UniLodge does not engage in any automated decision-making (such as profiling) in respect of your personal data.
13. If you have any concerns in relation to UniLodge's collection or processing of your personal data pursuant to this statement, then you also have a right to complain to the data protection authority [http://ec.europa.eu/justice/data-protection/bodies/authorities/index\\_en.htm](http://ec.europa.eu/justice/data-protection/bodies/authorities/index_en.htm) in your EU country (within the meaning of the GDPR).